

CharlotteTM

PUBLIC SCHOOLS

2022-2023 Annual Notices

Welcome back to Charlotte Public Schools! We are looking forward to a great 2022-2023 school year. We have included several important pieces of information that you will find useful throughout the school year. Please feel free to ask your building principal any questions you may have.

School Photographs

We are very proud of our students and may periodically issue information and publish photographs of school programs and student activities. Unless you advise the school district that you do not want photographs of your student included with published articles or information releases, school officials may publish such photographs with school related articles or new releases. If you object to the publication of these photographs, please contact Central Office at 541-5109 within two weeks from the publication of this notice.



FREE On-Line Payment Option Available for Parents!

Remember parents, you can pay for a variety of services on-line using a credit card or direct withdrawal from your checking account. Please visit :

<https://www.charlotteoroles.com/for-parents/e-funds/>

to start taking advantage of this convenient and free service today. If you do not remember your family id number, please call 517-541-5110.



**Charlotte Public Schools
Education Foundation**

Please help support the Charlotte Public Schools Education Foundation, a 501(c)3 organization, in assisting in the development, implementation, enhancement or maintenance of educational programs and/or assets which significantly contribute to the education of students in the Charlotte Public Schools.

For more information or to show your support please call (517) 541-5100.

Anti-Discrimination Notice

The Charlotte Public Schools Board of Education complies with all state and federal laws and regulations prohibiting discrimination and with all requirements and regulations of the Michigan and U.S. Departments of Education. It is the policy of the Charlotte Public Schools Board of Education that no person on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or handicap shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any program or activity for which Charlotte Public Schools is responsible or receives financial assistance from the Michigan or U.S. Department of Education.



Please take time to visit our District website at charlotteorionles.com or follow us on Facebook or Twitter to stay up to date throughout the year!



Anti-Bullying Notice

It is the policy of the District to provide a safe and nurturing educational environment for all of its students. Policy 5517.01, Bullying and Other Aggressive Behavior Toward Students, protects all students from bullying/aggressive behavior regardless of the subject matter or motivation for such impermissible behavior. Bullying or other aggressive behavior toward a student, whether by other students, staff, or third parties, including Board members, parents, guests, contractors, vendors and volunteers, is strictly prohibited. This prohibition includes written, physi-

cal, verbal, and psychological abuse, including hazing, gestures, comments, threats, or actions to a student, which cause or threaten to cause bodily harm, reasonable fear for personal safety or personal degradation. Demonstration of appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment or bullying is expected of administrators, faculty, staff, and volunteers to provide positive examples for student behavior. This policy applies to all "at school" activities in the District, including activities on school property, in a school vehicle, and those occurring off

school property, if the student or employee is at any school-sponsored, school-approved, or school-related activity or function, such as field trips or athletic events where students are under the school's control, or where an employee is engaged in school business. Misconduct occurring outside of school may also be disciplined if it interferes with the school environment.



District Returned Check Procedures

The district uses the following procedures when they receive notice of a returned check from their banking institution. In addition, a returned check fee of \$25 will be assessed when notice is received and is the responsibility of the check issuer.

Step 1: Immediate contact made in writing.

Step 2: Check issuers are given five (5) days to repay the amount of the returned check and fee.

Step 3: If repayment is not received by the required due date, the case will be forwarded to the Eaton County Economic Crimes Unit for collection.

Charlotte Public Schools reserves the right to accept only cash or money order from those issuers that have more than one returned check.

Herbicide/Pesticide Application

Pursuant to state law, Charlotte Public Schools is required to provide annual notice regarding use of herbicides and pesticides in our facilities and on school grounds. We are using this medium to meet that requirement.

It is our practice to post signage at the time of application and postings remain for 48 hours thereafter. Application of these products is scheduled during weekends and when school is not in session whenever possible.

Logo Disclaimer

Charlotte Public Schools is proud of the district logo, our students, our institution, the community and the school family that the logo represents. The district logo may not be used without express authority given by Charlotte Public Schools. Several area businesses have signed trademark use agreements however, the school district and employees do not necessarily sponsor or endorse the products, services, or viewpoints of the organizations or individuals who utilize the district logo.



Maintaining Safe and Drug Free Schools

In a continuing effort to provide a safe, healthy, and productive learning environment for students, Charlotte Public Schools will promote activities during the 2022-2023 school year to further minimize the availability of drugs in our schools. Accompanied by trainers and school officials, dogs which are specially trained in the detection of residue drugs and narcotics will periodically visit Charlotte Middle and High School hallways, locker rooms, and parking lots where the potential for the presence of drugs may exist. Students who possess illegal substances will be dealt with under the current substance abuse policy. The parents of these students will be contacted immediately, and the police will also be notified.

School Delays and Cancellations

School delays or cancellations will be announced on local radio and TV stations. You may also call the Charlotte Public Schools 24-hour Activity Line at 541-5746, watch our web site (www.charlotteorionles.com), or monitor our social media pages. All families will also receive an automated alert notifying them of any delay or cancellation. Please do not call the transportation office as they will be busy adjusting their operations on these days.

Skyward Family Access

With today's hurried pace and most families having both parents working outside of the home, time is important. To make it easier for you to get involved with your student's progress, please consider enrolling in the Family Access. Family Access will provide you with the ability to view attendance, grades, schedules, and food service information via the Internet, anytime, day or night. If you provide your email address, you will also be able to enroll in automatic emails for attendance, grading reports, and low food service balance.

If you are interested in enrolling in Family Access, please contact Emily Nenortas at 517-541-5115. Please have a pen and paper ready to write down your username and password. Once you have this information, keep it somewhere safe.

Search and Seizure

The Board acknowledges the need for in-school storage of student possessions and shall provide storage places, including desks and lockers, for that purpose. Where locks are provided for such places, students may lock them against incursion by other students, but in no such places shall students have an expectation of privacy as to prevent examination by a school official. The Board directs the school principals to conduct a routine inspection at least annually of all such storage places. In the course of any search, student's privacy rights will be respected regarding any items that are not illegal or against Board policy.

Sharing of Information

School districts are often required to share personally identifiable information such as student names, date of birth, gender, immunization records, academic results and addresses to State and Federal agencies. This information is kept strictly confidential and secure at all times to protect students.

Student Safety and Insurance

The safety of our students is a high priority at Charlotte Public Schools. We are sure you are also concerned about the safety and well-being of your children throughout their school experience. It is important to understand that adequate health and accident insurance be in place in order to protect against any unforeseen health or accident claims which may arise. It is the responsibility of the parent(s) to purchase and maintain such coverage for their children. The school district does not purchase insurance coverage for this purpose and does not reimburse or pay for medical bills of students who sustain injuries while participating in school activities.

If, after reviewing your health insurance coverage, you find that you need supplemental insurance coverage for accidents or injuries, you should contact your local insurance agent.





District Technology Use

The District retains the right to monitor all use, including but not limited to e-mail and voice mail communications, computer files, databases, web logs, audit trails, or any other electronic transmissions accessed through the district's electronic information technologies.



Contact us at anytime by using
the "Contact Us" link on the
website or by emailing to:
contactus@charlottenet.org

2022 Board of Education

Stacey Gingrich—Board President

Mark Byers—Board Vice President

Marci Kohler—Board Secretary

Joel Fox—Board Treasurer

Caleb Buhs—Board Trustee

Jim Cicorelli—Board Trustee

Ron Rademacher —Board Trustee

CPS Central Administration

Dr. Mandy Stewart—Superintendent

Nick Boucher—Assoc Superintendent of Curriculum/Instruction

Michelle Sine—Assoc Superintendent Business/Operations/HR

Charlotte Public Schools Contact Information

Central Administrative Offices	541-5100
Curriculum & Instruction	541-5107
Business Services	541-5110
Human Resources	541-5103
Operations	541-5113
Registrar/Student Enrollment	541-5115
Superintendent	541-5101
Parkview Elementary	541-5780
Washington Elementary	541-5170
Galewood Early Elementary School	541-5150
Weymouth Child Development Center	541-5180
Charlotte Upper Elementary	541-5770
Charlotte Middle School	541-5700
Charlotte High School	541-5600
CPS Project Success	541-5600
Aquatic Center	541-5740
Child Care Program	541-5180
Food Service Department	541-5140
Performing Arts Center	541-5690
Transportation Department	543-3400
Student Support Services	541-5130
Charlotte Athletic Department	541-5160
CPS Youth Recreation	541-5740

www.charlotteorioles.com

Main Phone Line: (517) 541-5100

Main Fax Line: (517) 541-5105

Are you interested in becoming a parent volunteer or mentor to a CPS student? If so, please contact your building principal or call (517) 541-5100 and we will be happy to assist you!

Please take time to visit our District website at charlotteorioles.com or follow us on Facebook or Twitter to stay up to date throughout the year!